

# BLACK HAWK COUNTY GAMING ASSOCIATION

## GRANT APPLICATION COVER PAGE

Date Application Received: \_\_\_\_\_  
(Office Use)

Grant Number: \_\_\_\_\_  
(Office Use)

1. Name of Organization: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. County: \_\_\_\_\_ (Counties other than Black Hawk must attach proof of Application to local County foundation)
4. Telephone: \_\_\_\_\_ Federal Tax ID Number: \_\_\_\_\_
5. Email Address: \_\_\_\_\_
6. Contact Person/Phone Numbers: \_\_\_\_\_
7. Amount of Funding Requested from BHCGA: \_\_\_\_\_
8. I have read the "Funding Guidelines & Procedures" document. \_\_\_\_\_ (INITIAL)
9. You **must** list a title and brief description of the project/program for which funding is requested **in the space below.** (In addition, a **one-page** addendum describing your proposal in more detail may be attached). Include in this description how this project will provide property tax relief, capital improvements and/or charitable services.

### Required Signatures:

\_\_\_\_\_  
Applicant's Name (PRINT)

\_\_\_\_\_  
Chief Executive Officer (PRINT)

\_\_\_\_\_  
Chief Executive Officer (SIGNATURE)

\_\_\_\_\_  
Chairperson of Board of Directors (PRINT)

\_\_\_\_\_  
Chairperson of Board of Directors (SIGNATURE)

**BLACK HAWK COUNTY GAMING ASSOCIATION**  
FUNDING APPLICATION INSTRUCTIONS

1. Review the **Funding Guidelines and Procedures**. The organization must meet the criteria for application in the **Guidelines**. All questions must be completed. If not applicable, insert "N/A" in space.

**SUBMIT ALL FORMS & INFORMATION**  
**LISTED BELOW IN ORDER AS FOLLOWS:**

2. **Cover Page** must be the **top page** of all applications with appropriate signatures. (Reminder: counties other than Black Hawk must attach proof they have applied to their local, county foundation)
3. **One page** addendum describing project, if applicable.
4. **Project or Program Budget** – Expenses must be listed in full detail. The budget should include other sources of funding for this project or program. (Generally BHCGA prefers projects with matching funds raised or committed prior to submission of the grant application).
5. **Narrative** – Limit to two pages, using the following outline:
  - A. State problem addressed by the project or program and describe the need for service
  - B. Describe the goals and objectives of the project or program.
  - C. Describe the nature of the service to be offered and the activities which will be conducted to carry out the project or program
  - D. Provide the beginning and ending dates for this project or program
  - E. Provide estimates of the number of people to be served by this project or program.
  - F. Describe how you will evaluate the success of the project or program.
  - G. If this project or program is ongoing, what are future sources of revenue to support this proposal?
6. **Mission Statement** – Attach a copy of the organization "mission statement" and a brief description of services provided by the organization.
7. **Board of Directors** – Attach a list of the organization's governing board. Indicate the officers.
8. **IRS 501(c)3 Determination Letter** – **Required** for Non-profit organizations
9. **Most Current Balance Sheet AND Income Statement or Statement of Cash Flow** – Required for Non-profit organizations

10. **Recognition** – If this project or program is funded by Black Hawk County Gaming Association, what type of recognition will be given to Black Hawk County Gaming Association and **the isle casino and hotel at Waterloo?**

**BLACK HAWK COUNTY GAMING ASSOCIATION RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION.**

**STAPLE GRANT APPLICATIONS. DO NOT SUBMIT IN BINDERS.**

**Provide all requested information. Submit original application and 17 copies to:**

**Black Hawk County Gaming Association  
229 East Park Avenue  
Waterloo, IA 50703**

**Submit applications for the appropriate grant cycle. Lat applications will not be considered.**

**Caution: The project or program described in your application may be funded in part or not at all.**

**For questions regarding the application please call: 1-319-433-1153**